

TUSCARAWAS COUNTY AGRICULTURAL SOCIETY LEADERSHIP TASK FORCE YOUTH BOARD

MISSION: To help plan and execute activities before, during and after the Tuscarawas County Fair for The Tuscarawas County Agriculture Society, that will help to develop and reinforce life skills of youth, necessary for them to become independent, contributing members of our communities.

CLASSIFICATION: Part Time Volunteer

TERM: May 2017-April 2018

KEY COMPETENCIES:

- Trustworthy
- Dependable
- Self-Motivated
- Positive Attitude
- Willing to Learn
- Active Listener
- High Energy Level
- Passion for the fair
- Organized

PROFESSIONAL EXPECTATIONS:

1. Professional, appropriate attire for different events
2. Arriving promptly on time for all events, activities, and meetings
3. Assume upright, professional appearance
4. Turn off all electronic equipment (ex. cell phones) during all meetings, events
5. Be prepared for work with a positive attitude—SMILE, SMILE, SMILE!
6. NO GOSSIP: face to face interaction only
7. Model Teamwork: no outside agendas
8. React quickly to instruction from supervisor
9. Provide a positive role model for other youth

JOB EXPECTATIONS:

1. Attend required meetings and work sessions. If for any reason you are unable to attend you are required to communicate to the Youth Board Director. Two unexcused absentees will result in termination from the Youth Board.
2. Be available to be at the fair, coordinated with your school schedule.
3. Organize and prepare equipment, supplies, and show kits for the Tuscarawas County Fair Open Class events prior to the fair.
4. Receive and direct customers to appropriate answer, person or place in the Agricultural Society office before and during the fair.
5. Assist at the open class shows with announcing, ring work, handing out ribbons etc.
6. Be available to attend and assist at the summer events sponsored by the Tuscarawas County Agricultural Society.
7. Be available to serve as an Agricultural Society Ambassador at various businesses throughout the summer.
8. Provide a verbal and written evaluation at the conclusion of the term.

TUSCARAWAS COUNTY LEADERSHIP TASK FORCE AGREES TO:

1. Provide adequate training for each youth board member to gain LEADERSHIP life skills in both oral and written communication, decision making, project planning and organizing, customer service skills, and marketing.
2. Provide all materials necessary to complete assigned projects.
3. Fair pass will be provided: 4-H pass or otherwise.
4. Provide recognition.

RESPONSIBLE TO:

Tuscarawas County Leadership Task Force Youth Board Director

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ACKNOWLEDGEMENT:

I, _____ , have read, asked questions and understand the
(print your name)
responsibilities expected of me as a Tuscarawas County Agricultural Society Youth Board Member. I hereby pledge to carry out in a trustworthy and diligent manner the duties associated with my role as a Youth Board Member. I understand failure to do so may result in my termination from the Youth Board.

SIGNATURE: _____ **DATE:** _____

YOUTH BOARD DIRECTOR: _____ **DATE:** _____